NTIS
National R&D Integrated
NoticeUser Manual

CONTENT

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I. National R&D Integrated Notice Overview and Inquiry

1 Service Overview

🟩 **A service that comprehensively provides national R&D calls from each ministry and project management agency.**

🔹 The national R&D integrated notification service collects and provides national R&D notification information from NTIS in accordance with Article 9 of the Enforcement Decree of the National Research, Development and Innovation Act.

- Collection of national R&D integrated call information, standardization of input items, provision of classification information
- Providing major schedules of R&D projects in calendar form
- Notify users of their country in various ways through services such as Notification Me (mailing) Provide R&D integrated call information

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[Enforcement Decree of the National Research, Development and Innovation Act]

Article 9 (Procedures for public offering of research and development projects and research and development institutions)

① When making a public offering of research and development projects and research and development institutions   pursuant to the main text of Article 9 (4) of the Act, the head of a central administrative agency shall include the   following matters. It must be issued call of on the Integrated information system (hereinafter referred to as   "integrated information system") pursuant to Article 20 (1) of the Act for at least 30 days. However, if the head of   the central administrative agency recognizes that rapid promotion of the relevant research and development   project is necessary, the call period may be shortened.

🔹 All national R&D allocated as research and development budget* among government budget (general + special accounting) and funds Includes all public calls for the promotion of each project and task.

* Conduct research and analysis based on Article 12 of the Framework Act on Science and Technology and   Article 20 of the Enforcement Decree of the same Act.

🔹 In accordance with the Plan to reform regulations in the national R&D sector for innovative growth (March 2018), NTIS provides integrated calls to expand opportunities for researchers to submit projects and improve accessibility.

2 Connection method

🟩 Access through the National Science and Technology Knowledge Information Service (NTIS)

🔹 After accessing NTIS (www.ntis.go.kr), you can use it in the following way.

- (Method 1) Click on the national R&D integrated call text and call list on the NTIS main screen.
- (Method 2) Project Participation/Management from the top menu bar
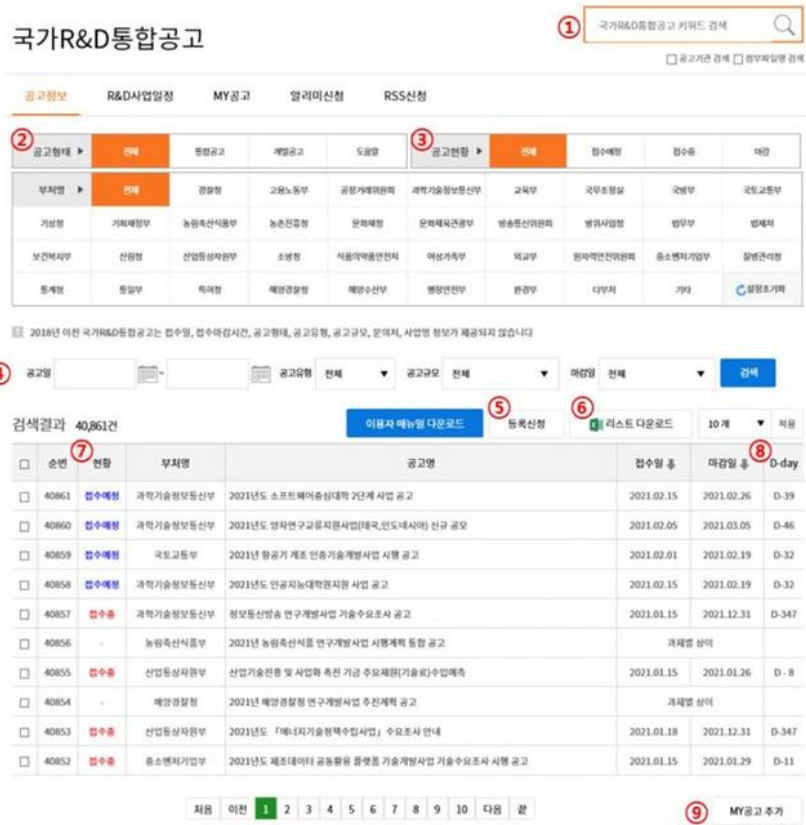-> Click National R&D Integrated Call

[How to Access the Service]

division	screen
Method 1	
Method 2	

3   Search methods

■ National R&D integrated call main screen

● You can comprehensively view the latest national R&D project calls.

   - It provides an integrated list of national R&D calls for each ministry and institution.
    You can search for specific calls using keyword search.

● Set filter conditions such as department, call type, etc. or provide sorting function by date.

| Main screen call search item description |

Number	Item name	Explanation
①	Keyword search box	● Search using keywords of interest ※ When you check 'Search for Call Agency', you can check the call of the desired agency selectively. ※ When checking 'Search attachment file name', you can search for the relevant keywords contained in the contents of the attached file in the call.
②	Call format	● Search for call composition type 1) Integrated call: One call covers two or more projects or If it contains assignment content 2) Individual call: Consists of one project or assignment a call written
③	Call status	● Search for current status of call 1) Scheduled to be accepted: Calls that have not currently started accepting applications 2) Accepting: Calls currently being accepted 3) Deadline: Calls for which applications are currently closed
④	Filter conditions	● Call date, call type (demand survey, pre-call, main call), call provides filter function based on size and deadline conditions.
⑤	Application for Registration	● Use when you want to directly register R&D call
⑥	Download list	● Use when you want to download the current call list in Excel ※ Up to 1,000 downloads possible
⑦	Current situation	● Displays call status by call list (scheduled to be accepted, in progress, closed)
⑧	D-day	● Displays the remaining days until the deadline for each call list
⑨	Add MY call	● Scrap the list of calls you are interested in and individually provides functions to view and manage

National R&D integrated call details screen

● You can view call details or check attached materials and source links.

- Information on the organization that posted the call and additional information for reception and application can be checked.

- Confirmation of specific information is provided through attached files and contact information.
- Provides a sharing function for R&D call posts using Social media

| Notice details screen item description |

Number	Item name	Explanation
①	Call format	● Classification of call composition type 1) Integrated call: One call covers two or more projects or if it contains assignment content 2) Individual call: Consists of one project or assignment a call written
	Agency	● Ministry in charge of notification ('multi-ministerial' if there are two or more ministries)
	Call agency name	● Name of the organization that ordered and posted the call
	Call issuing date	● Date the call was posted
	Date of application	● The date on which the issued call of projects application begins
	Deadline	● Closing date for accepting issued call of projects
	Application deadline	● Indeed, kindly submit airfare invoice and per diem on individual invoice
	Call type	● Classification by type of call 1) Demand survey: Implementation of project (task) as a bottom-up task type Call to collect and reflect opinions from all researchers 2) Advance call: Collect opinions and make corrections before implementing this call. Types of calls that appear in advance for. 3) This call: For the purpose of receiving applications for R&D projects. Notice posted.
	Project grant	● Grant of a new project for the corresponding year (hundreds of millions of won)
	Contact us	● Contact information for contact information regarding call of projects
	Research name	● Name of relevant R&D project including R&D call
②	Attachment	● Attached materials containing the detailed contents of the call
③	Go to call	● Go to the relevant ministry or institution site where the call is posted
④	Sharing function	● Use when to share the link of the call to other social media

4 Additional features

● **My Call Additional Features**

　● When you want to scrap an call of interest and view and manage it individually, select the desired call (multiple selections possible) and click the '① Add My Call' button to scrap.

　● The list of scraped calls can be viewed and deleted in 'Scrap -> National R&D Integrated Call' on the MY Call page or integrated page.

● **List download function**

　● When you click '② List Download', you can download the applied R&D call list in Excel. (maximum   1,000)

II. National R&D Integrated Notice Registration

1 How to register

● **Single-Item Manual Registration**

　● When you want to register R&D calls individually, click the 'Registration Request' button. You can then apply by filling in the details.

※ The method to register national R&D integrated call is system linking method using API method and A manual application method is available where each public call officer can register individually.

※ For system connection methods other than manual application, contact the administrator.

When you apply after filling in the application information, there would be project information list after administrator self-approval.
Generally, it takes an average of 1 day from administrator approval to inquiry.

| Description of manual application items for calls | ※ For detailed examples, use [Reference]

Number	Item name	Explanation
①	Call type	Select the following two types of calls: 1) Integrated call: Two or more projects in one call or If it contains assignment content. 2) Individual call: Consists of one project or assignment a call written.
	Agency	Ministry in charge of notification ('multi-ministerial' if there are two or more ministries)
	Call agency name	Name of the organization that ordered and posted the call
②	Call name	Enter the name of the call you wish to register (make sure there are no duplicate calls) Be sure to perform a duplicate check.
③	Notice (Go to URL)	Enter the URL of the site where the call is posted
	Call date	Date the call was posted
	Date of receipt	Enter the application start date. If it is not accurate, select by call date.
	Deadline	Enter the application deadline date.
④	Call type	Select the following three types of calls: 1) Demand survey: Implementation of project (task) as a bottom-up task type Call to collect and reflect opinions from all researchers. 2) Advance call: Collect opinions and make corrections before implementing this call. Types of calls that appear in advance for. 3) This call: For the purpose of receiving applications for R&D projects Notice posted
	Project grant	Grant of a new project for the corresponding year (hundreds of millions of won)
	Application deadline	Enter the deadline for the submission deadline. ※ If the time is undecided, enter 18:00.
	Contact us	Contact information for contact information regarding call for projects
⑤	Business code (dBrain)	Detailed business code corresponding to R&D call
⑥	Attachment	Select detailed call and related materials by adding file or Select by drag & drop method
⑦	Call contents	Enter detailed information about the call (image insertion required) (Supports functions such as adding URL addresses)

[Reference] When You fill out Applications

● Example 1: In case of bidding

   ● Biddings are mostly categorized into individual calls and main (prior) calls.

   ● In case of bid call, enter items based on the criteria below.

Item name	Example	Input value
Date of Receipt	① Enter the date based on the bid proposal submission period. If the reception date is incorrect, replace it with the call issued date.	① Enter 2021.01.01.
Application Deadline	① Enter the closing time of the bid submission deadline. ② If the time is not set accurately, enter 18:00.	① Deadline time: If 10:00, enter 10:00 ② Enter 18:00
Project grant	① Based on price including VAT. ② In case of demand survey, select demand survey for the call type.	① 52,328,000 won (VAT included) If KRW 47,570,909 (excluding VAT), enter KRW 0.52328 billion. ② Enter the issued project grant or do not enter it (if not entered, it will be marked as 'demand survey')

● Example 2: In case of individual project call

   ● In the case of multi-year research calls among individual projects, enter items based on the criteria below.

Item name	Example	Input value
Date of receipt	① If the application start date is incorrect, replace it with the call issued date. ② If the proposal calls are issued in different rounds, enter the application date for each respective round.	① Enter 2021.01.01. ② Enter 1st (February 19 to February 30), In the case of the 2nd (April 1st to April 27th), the 2nd call is 2021.04.01.
Announced amount	① Enter the total issued program grant based on the corresponding year (hundreds of millions of won) ② The amount for the current year is the same as the 1st year or new year amount, and if there is no corresponding division, enter the total support amount for the entire project. ③ If the call is divided into rounds, enter the amount corresponding to each round call. ④ In case of demand survey, select demand survey in the call type.	① If the total budget is 1 billion won and the 21st year budget is 200 million won, enter 200 million won. ② If the total issued call of amount is 3.8 billion won, 800 million won for new tasks and 3 billion won for continuing tasks, enter 800 million won. ③ If it is the 1st (KRW 150 million) or 2nd (KRW 200 million) out of the total issued call of amount of KRW 350 million in 21, enter the issued call of amount for the corresponding round ④ Enter or do not enter the issued call of amount (if not entered, it will be marked as 'demand survey')

● Example 3: Case of integrated project call

   ● In case of integrated (two or more) projects, enter items based on the criteria below.

   ● If the submission date, etc. for each project is different, check the 'Differences per task' item.

Item name	Detailed Description	Input value
Date of Receipt	① If the application start date is incorrect, replace it with the call date. ② If there are separate call rounds, enter the reception date for each round. ③ If the submission date is different for each project (task) (check the 'Different by task' item)	① 2021.01.01. input ② In the case of the 1st (February 19th - February 30th) and 2nd (April 1st - April 27th), the second call is on April 1, 2021. input ③ Assignment 1: February 19th to February 30th Assignment 2: Not entered for February 15th to February 27th (if not entered, it is displayed as 'different by task')
Application Deadline	① If the submission date is different for each project (task) (check the 'Different by task' item)	① Assignment 1: 18:00 on February 30th Assignment 2: 18:00 on February 27th, not entered (as is 00:00) (If not entered, it is displayed as 'different by task')
Announced Amount	① Enter the total issued call of amount as of the current year (hundreds of millions of won) ② The amount for the current year is the same as the amount for the first year or new year. If there is no such classification, enter the total support amount for the entire project (task). ③ If the call is divided into rounds, enter the amount corresponding to each round of call. ④ In case of demand survey, select demand survey in the call type. ⑤ If the submission date is different for each project (task)(check the 'Different by Task' item)	① If the overall budget is 1 billion won and the 21st budget is 200 million won, enter 200 million won. ② If the total issued call of amount is KRW 3.8 billion, KRW 800 million for new projects and KRW 3 billion for continuing projects, enter KRW 800 million. ③ Among the total issued call of amount of 350 million won in 2021, if it is the 1st (150 million won) or 2nd (200 million won), enter the issued call of amount of the corresponding number. ④ Enter or leave out the issued call of amount (If not entered, it will be marked as 'demand survey') ⑤ In the case of Task 1: KRW 200 million, Task 2: KRW 150 million, do not enter (if not entered, it will be marked as 'different for each task') task')
Contact	① If there is more than one contact information, click the 'Add' button to add it.	① Enter contact information (maximum 7) If there are more than 8 contact numbers, do not enter main number or do not enter (if not entered, left blank)

2 How to edit/check

■ **Status and modification of calls applied and shown on MY Calls**

● After applying, the proposal applied is shown on 'MY Call -> 'Application Details' can be viewed and modified.

- After checking the application list, click on '① Call Name' to go to the details page. You can connect and check applied information.

- You can check the status of proposal approval or rejection processing in 'Application Status'

● Modification and deletion of applied calls can be processed on a case-by-case basis.

- MY Call -> Click ' ① Call Name' in the registration details to access the details page.
  Then, click the 'Request for Correction' button at the bottom of the main text to edit or 'Request for deletion.
  'Click on the 'Blue' button to delete.

III. Apply for Notification

■ A service that allows you to receive a list of calls containing interested ministries and keywords by email.

● You can receive emails about interest calls by setting interested departments or keywords.

- Enter '① email address' that can receive
- Must select at least one '② Ministry of Interest'
- Enter no more than 12 '③ keywords of interest' related to the ministry of interest.

● When new call information is applied according to the selected conditions, provided to application email address

● You can subscribe to the following notification service information from the day after application.

- When you click on the call name, you will be taken to the detailed   information page for the call.

■ Build NTIS R&D integrated calls on your desired site without visiting the page.

● Update the call list on the site you want to build by applying for the RSS service and can be used in real time

※ RSS (Really Simple Syndication or Rich Site Summary): Exchange of data between websites XML-based service format for use or distribution

- After entering the website address and applicant information you wish to build, use the RSS service. Upon application, relevant materials required for construction will be provided via email as shown below.

● Example of RSS service use: Ajou University Industry-Academic Cooperation Foundation website

- Based on the application information, it can be built and managed in the way the applicant wants. Click on the relevant R&D call to go to the NTIS National R&D   Integrated Call.